

## **Morning Foods Code of Business Principles & Supplier Guiding Principles (SGP)**

Morning Foods wants to be confident that the people who make, grow, or sell our products are not being exploited or exposed to infringements of their human rights. Recognising that there are differences in laws, customs, and economic conditions that affect business practices around the world, we believe that shared values should serve as the foundation for relationships between Morning Foods and its suppliers.

This Code of Business Principles emphasises the importance of responsible workplace policies and practices that comply, at a minimum, with applicable environmental laws and with local labour laws and regulations. This reflects the values we uphold in our own policies, and we expect our direct suppliers to follow the spirit and intent of these principles. All Suppliers must be able to demonstrate compliance with these principles upon request:

### **Prohibit Child Labour**

Adhere to minimum age provisions of applicable laws and regulations. Prohibit Forced Labour and Abuse of Labour. Prohibit physical abuse of employees and prohibit the use of all forms of forced labour, including prison labour, indentured labour, bonded labour, military labour, slave labour or any form of human trafficking

### **Eliminate Discrimination**

Maintain workplaces that are free from discrimination or physical or verbal harassment. The basis for recruitment, hiring, placement, training, compensation, and advancement should be qualifications, performance, skills, and experience

### **Work and Wages**

Compensate employees relative to the industry and local labour market. Operate in full compliance with applicable wage, work hours, overtime, and benefits laws, and offer employees opportunities to develop their skills and capabilities, and provide advancement opportunities where possible.

### **Freedom of Association and Collective Bargaining**

Respect employees' right to join, form, or not to join a labour union without fear of reprisal, intimidation, or harassment. Where employees are represented by a legally recognised union, establish a constructive dialogue with their freely chosen representatives and bargain in good faith with such representatives.

### **Provide a Safe and Healthy Workplace**

Provide a secure, safe, and healthy workplace. Maintain a productive workplace by minimizing the risk of accidents, injury, and exposure to health risks.

### **Protect the Environment**

Conduct business in ways which protect and preserve the environment. Meet applicable environmental laws, rules, and regulations.

### **Business Integrity**

Conduct business with integrity, respecting relevant laws and avoiding bribes and fraudulent practices

Doc Ref: DOC 001-1	Date: 10/01/2023	Version:1.0. Status:Approved.
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## Grievance Procedure and Remedy

Provide workers with a mechanism to express grievances without fear of reprisal and ensure concerns are appropriately addressed in a timely manner.

## Management Systems

Have appropriate and effective systems in place to control actions ensuring lawful compliance and respect for all human rights.

## Reporting on Breaches

Any failure to comply with this Code (including any failure by a worker of Morning Foods or anyone acting on behalf of Morning Foods) of which any party is aware should be reported to Morning Foods as soon as possible. Failure to do so will be a breach of this Code.

We strongly support a culture of speaking up for both suppliers and their workers without fear of retaliation against those who report actual or suspected breaches.

Suppliers, their employees, workers, or contractors may report actual or suspected breaches to Morning Foods by phone or online. Reports can be submitted confidentially and anonymously (where permitted by law). For more information or to report any concerns, email: [concern@morningfoods.com](mailto:concern@morningfoods.com)

Morning Foods will investigate any concern raised, and where the concern is supply chain related, will discuss findings with the supplier. The supplier shall assist with any such investigation and provide access to any information reasonably requested. If remediation is required, the supplier will devise and inform Morning Foods of their corrective action and implementation plans and timeline to resolve the breach effectively and promptly.

## Associated Documents / Guides

The following principles, standards and conventions were used in preparing these Supplier Guiding Principles and may be a useful source of additional information:

- United Nations Sustainable Development Goals: <https://sustainabledevelopment.un.org/sdgs>
- United Nations Guiding Principles on Business & Human Rights: [https://www.ohchr.org/sites/default/files/documents/publications/guidingprinciplesbusinesshr\\_en.pdf](https://www.ohchr.org/sites/default/files/documents/publications/guidingprinciplesbusinesshr_en.pdf)
- Ethical Trading Initiative: [www.ethicaltrade.org](http://www.ethicaltrade.org)
- International Labour Organization: [www.ilo.org](http://www.ilo.org) with specific reference to ILO Conventions on: freedom of association and collective bargaining / hours of work / Minimum Age / the Worst Forms of Child Labour / Forced Labour / Abolition of Forced Labour / Equal Remuneration / Discrimination (Employment and Occupation)
- Business Principles for Countering Bribery produced by Transparency International: [www.transparency.org](http://www.transparency.org)
- International Chamber of Commerce anti-corruption guide for SMEs: <http://www.iccwbo.org/Data/Policies/2015/ICC-Anti-corruption-Third-Party-Due-Diligence-A-Guide-for-Small-and-Medium-sized-Enterprises>
- OECD Due Diligence Guidance for Responsible Business Conduct: <https://www.oecd.org/investment/due-diligence-guidance-for-responsible-business-conduct.htm>

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Amendment Details		
Issue	Date	Detail of Change
1.0	10 <sup>th</sup> January 2023	First Issue as a controlled document within the new SharePoint Business Management System

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